

PLANNING THE LITURGY

DIOCESE OF WINONA

Parish _____
Event _____
Date of Celebration _____ **Time** _____
Coordinator _____
Telephone _____
E-mail _____
Mass Prayer of the Day _____ or Other _____
Special Rite _____

LITURGICAL MINISTERS:

Presider _____
Deacon _____
Lector (s) _____
Music Director _____
Organ/Piano _____
Gift Presenters _____
Intercessions Deacon OR Lector (*In the case of no deacon*) _____

INTRODUCTORY RITES

Gathering Song _____
Penitential Rite **A** (*Sprinkling Rite- Easter time only*)
B (*Penitential Rite*) a. b. c.
Glory to God Sung Spoken Omit (*Advent \ Lent*)
Opening Prayer

LITURGY OF THE WORD

FIRST READING _____ (*Lectionary number*) _____
PSALM _____ (*All of psalm should be chanted or sung*)
SECOND READING _____ (*Lectionary number*) _____
Gospel Acclamation _____ (*Gs. Acclamation is sung*)
GOSPEL _____ (*Lectionary number*) _____
Homily Bishop Other
Profession of Faith Creed Baptismal Promises
Prayers of the Faithful Deacon Lector or Cantor

LITURGY OF THE EUCHARIST

Collection yes no

Preparation of the Altar (Music) _____

Presentation of Gifts by _____

THE EUCHARISTIC PRAYER

Eucharistic Prayer (Number) _____

Preface (Number) _____

Holy, Holy, Holy (Should be sung) _____

Memorial Acclamation (Should be sung) _____

Amen (Should be sung) _____

THE COMMUNION RITE

Our Father spoken sung _____ (Composer)

Lamb of God (Should be sung) _____

Eucharist under both forms List number of Priests (Bread) _____ Deacon (Cup) _____

List number of lay ministers _____

Communion procession song: _____

Hymn of Thanksgiving or silence _____

Prayer after Communion (Bishop or Presider only - prayer is from the Roman Missal)

DISMISSAL RITE

Announcements by _____

Blessing / Dismissal

Recessional music _____ (may be instrumental, choral, or assembly)

NOTES _____

Please return this form via e-mail, or mail one week prior to the celebration. E-mail: liturgy@dow.org.
Liturgy Office, Diocese of Winona, 55 W. Sanborn, P.O. Box 588, Winona, Minnesota 55987