**LETTER TO**

**AGREEMENT OF SALE OF GRAVE(S)**

NAME

ADDRESS

CITY, STATE, ZIP CODE

Dear

 We have prepared the enclosed Agreement of Sale of Grave(s) whereby you will sell Grave(s) \_\_\_\_\_\_\_\_\_\_\_, Lot \_\_\_\_\_\_\_\_\_\_, Block \_\_\_\_\_\_\_\_\_\_, Section \_\_\_\_\_\_\_\_\_\_, in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cemetery to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for $ \_\_\_\_\_\_\_\_. The Agreement of Sale should be signed by both you and your (wife or husband’s name), on the lines indicated for the signature of the sellers (owners). These lines are marked with an “X”. Your signature should be dated and notarized.

 When completed, the Agreement of Sale of Grave(s) should be forwarded to

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. She, as buyer (Purchaser), should sign on the line marked “Y”. Her signature should also be dated and notarized.

 When the above procedure has been complete, the Agreement of Sale of Grave(s) should be returned to this office in the enclosed envelope, accompanied by your original deed and the remittance of $\_\_\_\_\_\_\_\_\_, for the recording fee, which we understand you are going to pay.

 When everything has been completed and the agreement accepted by (Parish Name), a new deed covering the lot will be issued to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

 We are sending \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ a copy of this letter so that she may know the procedure to be followed.

 Very truly yours,

Enclosure